



**RELEASE OF MEDICAL INFORMATION**  
**AUTHORIZATION FORM**

For all record requests please send:  
 ATTN: RELEASE OF MEDICAL INFORMATION  
 ( )  
 Email: medicalrecords@flexogenix.com

**I authorize Flexogenix Inc. to use or disclose to:**

Name of Person or Facility:			
Address:	City:	State:	Zip:
Phone:	Email:		

**The protected health information of:**

Patient Name:	Date of Birth:	SS# (Last 4 digits):	
Address:	City:	State:	Zip:
Phone:	Medical Record Number:		

<b>Dates of Service:</b>
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**Put a CHECKMARK next to the specific documents that you request:**

- |  |   |
|--|---|
| <input type="checkbox"/> Progress Notes (Clinic Notes) | <input type="checkbox"/> Treatment Prescription (Order)               |
| <input type="checkbox"/> Consents for treatment        | <input type="checkbox"/> Radiology Reports                            |
| <input type="checkbox"/> Procedure Notes               | <input type="checkbox"/> Prescriptions (Radiology and/or medications) |
| <input type="checkbox"/> All Medical Records           |   |
| <input type="checkbox"/> Other (describe):             |   |

***I understand that the information released may include sensitive information related to behavior and/or mental health, drugs and alcohol (including records of a program that provides alcohol or drug abuse diagnosis, treatment, or referral, as defined by federal law, HIV/AIDS and other communicable diseases, and genetic testing. This authorization does not include permission to release psychotherapy notes (defined as records from private, joint, group, or family counseling sessions that are separated from the rest of the patient's medical record). Release of psychotherapy notes requires a separate authorization.***

**Put a CHECKMARK next to the specific documents that apply to your request:**

- |   |   |
|---|---|
| <input type="checkbox"/> Attorney / Legal       | <input type="checkbox"/> Social Services / Disability |
| <input type="checkbox"/> Personal Use           | <input type="checkbox"/> Insurance                    |
| <input type="checkbox"/> Continued Patient Care | <input type="checkbox"/> Other:                       |

Put a **CHECKMARK** next to how you would like to receive your request:

<input type="checkbox"/>	Mail to address listed above	<input type="checkbox"/>	Pick up at office located at:
<input type="checkbox"/>	Receive password protected flash drive	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Email to address listed above		

**I UNDERSTAND THAT:**

- ◆ I may revoke this Authorization at any time:
  - ◆ The revocation will not apply to information that has already been released in response to this Authorization
  - ◆ I must revoke this Authorization in writing. The procedure for revoking this Authorization is to present my written revocation to the Medical Records Department
  
- ◆ I may refuse to sign this Authorization:
  - ◆ My treatment, payment, enrollment in a health plan, or eligibility for benefits can not be conditioned upon my authorization of this disclosure.
  - ◆ A fee may be charged for providing the protected health information. Please contact our Medical Records Department at ( )

I have been informed and understand that information disclosed pursuant to the Authorization may be subject to re-disclosure by a recipient of such information. It is possible that once disclosed, the privacy of the information may no longer be protected under federal medical privacy law.

Unless otherwise revoked, this authorization will expire on the following date: \_\_\_\_\_. If I fail to specify an expiration date or event or condition, this authorization will expire automatically in ninety (90) days from the date of signature

**I have read and understand the information in this Authorization Form.**

<i>Signature of Patient or Authorized Representative:</i>		
<i>Printed Name:</i>	<i>Date:</i>	<i>Time:</i>
<i>Please explain Representative's authority to act on behalf of the Patient:</i>		

<b>Office Use Only</b>	
<i>Processed Date:</i>	<input type="checkbox"/> ID has been checked
<i>Processed By:</i>	
<i>Total Pages:</i>	
<i>Additional Notes:</i>	